

TOWN OF VAN HORN

APPLICATION FOR COMMERCIAL SERVICE

Water, Sewer, Sanitation Roll-Off Rackwater

Business Name	Business Phone No.	Federal TIN or	SS#
(Contact) Last Name	First Name	Middle	Date of Birth
Driver License No./Other I.D.	Mobile Phone No.	Billing Mailing Address	
Service Location	<input type="checkbox"/> Building <input type="checkbox"/> Mobile Home	/ Zone / Permit#	
Billing Contact	Driver License No/Other I.D.	Phone Number	SS#
Email address: _____			

I hereby make application and agree to take water, sewer, and sanitation service from the Town of Van Horn, and/or Roll-Off Container service (size requested: _____), and/or Rackwater service at 106 West Third St., and agree to pay to the Town of Van Horn, at its office, for all such service furnished to Customer during the period for which said billing is rendered, according to the amount thereof, as measured by meter, and in accordance with the standard rates and regulations of the Town of Van Horn as from time to time may be established for such class of services. I understand that a credit check may be performed and that unsatisfactory performance of this agreement may result in a negative report to credit reporting agencies. Accounts must be in the name of the owner, or the lessee if rental property. A copy of the lease agreement may be required to establish responsibility.

See reverse side for additional requirements RE: Plumbing Codes, Water Conservation, Delinquent Fees and Penalties. **I understand that I am required to install a cut-off valve within six months of the date of this application. A separate agreement is required. I further understand that I must comply with the regulations regarding sanitary control of the water system including the possibility of installing a backflow prevention device, in addition to following Plumbing Regulations during remodels, new construction and mobile home/module home installations.**

The Town of Van Horn acknowledges receipt from the Customer of \$_____ as water deposit and/or \$_____ as a garbage deposit to secure the faithful performance of this agreement by the Customer and the payment of any other claim against the Customer now owned or hereafter acquired by the Town of Van Horn and upon the expiration of this agreement the Town of Van Horn will, subject to the terms of deposit receipt given to the Customer herewith, refund deposit less final bill, if any. Service disconnected due to non-payment may subject the applicant to an increase in the required deposit amount.

Customer acknowledges receipt of "Confidentiality Notice", "Fluoride Content Notice", "Water Conservation/Drought Contingency Plans", "Sanitary Control of the Water Distribution System", and the "Fee Schedule", including Delinquent Fees and agrees to the provisions therein. A copy of the portion of the Van Horn Municipal Code regarding "Public Services" is available upon request.

SIGNED _____
Customer

APPROVED:

BY: _____ Date: _____
Town of Van Horn Personnel

I hereby request the Town of Van Horn to discontinue service as indicated above.

SIGNED _____
Customer

APPROVED:

BY: _____ Date: _____
Town of Van Horn Personnel

TOWN OF VAN HORN

WATER CONSERVATION REQUIREMENTS

The Town of Van Horn aggressively supports measures to conserve water. The following provisions are made part of the application for commercial service:

- A. The prospective customer agrees to the provisions of the Town's Water Conservation and Drought Contingency Plan.
- B. The prospective customer agrees to install water conserving plumbing fixtures whenever any plumbing modifications or repairs are undertaken.
- C. Prospective customers who have swimming pools must have in place at the time water service is initiated, recirculating filtration equipment for the pool.
- D. Outside watering shall be limited to the following schedule:
 - 1. 10:00 a.m. to 6:00 p.m.: No outside watering.
 - 2. 6:00 p.m. to 10:00 a.m.: Outside watering permitted.
- E. The flow of produced water from property into streets, alleys and other public right-of-ways, constitutes a hazard to vehicular traffic, damages the surfaces of the streets and alleys, wastes limited water resources, and is contrary to the public health, safety and welfare of the citizens of Van Horn, and is therefore declared to be a nuisance. It shall be unlawful for any party responsible for any property within the corporate limits of Van Horn or receiving water service from the Town to permit or cause water to flow, spray or otherwise move or be discharged from the premises of such responsible party to or upon any street, alley, or other public right-of-way.

Sanitary Control of the Water Distribution System

The Town of Van Horn aggressively supports measures to protect the drinking water supply from contamination or pollution which could result from improper plumbing practices. The following provisions are made part of the application for commercial service:

Chapter 13.16 of the Municipal Code **must** be followed during any remodels, additions, and new construction, including the installation of mobile or modular homes.

RATES

The Town of Van Horn adopts the Fee Schedule at the beginning of each fiscal year to be effective with the April 01 billing. The Fee Schedule may be viewed in its entirety at City Hall. The following fees are included in that Fee Schedule:

- 1. Service Charge. **\$75.00** to be applied to all customer requests for service, including but not limited to: water meter turn-ons and turn-offs, meter checks, sewer checks, re-readings, etc.
- 2. Delinquent Fees. **\$25.00** to be applied to all accounts for non-payment. All bills are due and payable when billed. Any payment not received by the 15th of the month will be considered delinquent and subject to termination of service **without** further notice. Residential and commercial accounts are cut off if delinquent after the 5th of the following month.
- 3. Penalty. A 5% (five percent) penalty will be assessed on all accounts whose payment are not received in our office by 5:00 p.m. on the 18th day of the month.

Customer Signature _____

Date _____

1 Bills are mailed out.	2	3	4	5	6 Cut off for non-payment and \$25 delinquent fee applied for all past due accounts.	7
8	9	10	11	12	13	14
15 Current bills are due.	16	17	18 Late penalty applied (5%)	19	20	21
22	23	24	25	26	27	28
29	30	31				

TOWN OF VAN HORN AGREEMENT FOR WATER SERVICE ACTIVATION

Business Name	Business Phone No.	Federal TIN or	SS#
(Contact) Last Name	First Name	Middle	Date of Birth
Driver License No./Other I.D.	Mobile Phone No.	Billing Mailing Address	
Service Location	<input type="checkbox"/> Building <input type="checkbox"/> Mobile Home		/ Zone / Permit#

In accordance with the Town of Van Horn Municipal Code, Section 13.12.030, I understand that this service location is required to have a cut-off valve (example listed below) installed inside the service line at a location accessible to the consumer in case of an emergency, and that **I SHALL NOT USE THE STOPCOCK ON THE METER to turn the water on or off.**

_____ NEW SERVICE CONNECTION: I hereby agree to install a cut-off valve in accordance with VHMC Section 13.12.030 prior to activation of the meter.

_____ EXISTING SERVICE CONNECTION: I hereby agree to install a cut-off valve in accordance with VHMC Section 13.12.030 within six (6) months of the service activation date of _____.

I understand that failure to comply with these requirements can result in termination of service and/or legal action.

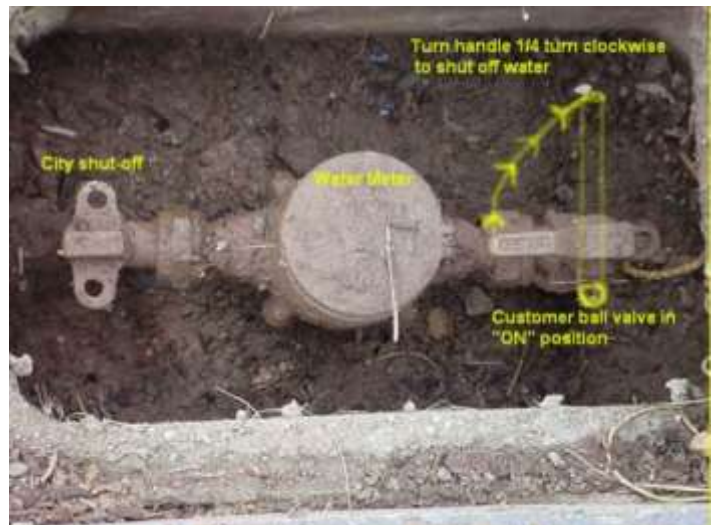
APPROVED _____

SIGNED _____
Customer

BY: _____
Town of Van Horn Personnel

Date: _____

Revised 05-2021



**TOWN OF VAN HORN
NOTICE**

**Request for Disclosure of Information Maintained by the
Town of Van Horn Utilities Department**

Information in your Town of Van Horn Utilities Department customer account record, including information regarding customer usage, services, and billing, including amounts billed or collected for utility usage, is generally excepted from disclosure under Texas Government Code, Chapter 552 (Public Information Act).^{*} However, the Texas Utilities Code, Chapter 182 (Rights of Utilities Customers) provides that a customer of a government-operated utility may request that the government-operated utility disclose personal information in a customer's account record, including the customer's address, or any information relating to the volume or units of utility usage or the amounts billed to or collected from the individual for utility usage. Additionally, a customer or a representative of the customer may receive information excepted from disclosure if the information directly relates to utility service provided to the customer and is not otherwise confidential by law. This form enables you to request disclosure of certain information under Texas Utilities Code, Chapter 182. If you wish to request disclosure of your information, please check the boxes below and return this form.

Release of Information:

Customer Name: _____ Account Number: _____

- I authorize the Town of Van Horn Utilities Department to disclose:
- my personal information and/or
 - information regarding my usage, services and billing, including amounts billed or collected for utility usage to:
 - Name:
 - Address:
 - Driver's License No.:

- I authorize the Town of Van Horn Utilities Department to release my account information to the public upon written request by any member of the public.

You may rescind your request for disclosure by providing the Town of Van Horn Utilities Department written notice. A government-operated utility or an officer or employee of a government-operated utility is immune from civil liability for a violation of Texas Utilities Code, Chapter 182, Subchapter B.

^{*} Confidentiality under Chapter 182 does not prohibit a government-operated utility from disclosing personal information in a customer's account record to: (1) an official or employee of the state, a political subdivision of the state, or the United States acting in an official capacity; (2) an employee of a utility acting in connection with the employee's duties; (3) a consumer reporting agency; (4) a contractor or subcontractor approved by and providing services to the utility, the state, a political subdivision of the state, or the United States; (5) a person for whom the customer has contractually waived confidentiality for personal information; or (6) another entity that provides water, wastewater, sewer, gas, garbage, electricity, or drainage service for compensation.

Chapter 13.16 - SANITARY CONTROL OF THE WATER DISTRIBUTION SYSTEM

Sections:

13.16.010 - Title.

This chapter shall be known as the chapter regulating sanitary control of the town's water distribution system within the town of Van Horn and its extra-territorial jurisdiction.

(Ord. 99-04-234 (part))

13.16.020 - Purpose.

The town is responsible for protecting the drinking water supply from contamination or pollution which could result from improper plumbing practices. The town is charged by the Texas Natural Resource Conservation Commission to establish regulations and restrictions regarding plumbing practices which are to be enforced to ensure public health and welfare.

(Ord. 99-04-234 (part))

13.16.030 - Plumbing regulations and restrictions.

- A. No direct connection between the public drinking water supply and a potential source of contamination is permitted. Potential sources of contamination shall be isolated from the public water system by an air-gap or an appropriate backflow prevention device.
- B. No cross-connection between the public drinking water supply and a private water system is permitted. These potential threats to the public drinking water supply shall be eliminated at the service connection by the installation of an air-gap or a reduced pressure-zone backflow prevention device.
- C. No connection which allows water to be returned to the public drinking water supply is permitted.
- D. No pipe or pipe fitting which contains more than eight percent lead may be used for the installation or repair of plumbing at any connection which provides water for human use.
- E. No solder or flux which contains more than 0.2 percent lead can be used for the installation or repair of plumbing at any connection which provides water for human use.
- F. Any customer of the town's public water system shall allow his property to be inspected for possible cross-connections and other unacceptable plumbing practices.
 - 1. These inspections shall be conducted by the town or its designated agent prior to initiating a new water service; when there is reason to believe that cross-connections or other unacceptable plumbing practices exist; or after any major change to the private plumbing facilities. The inspections shall be conducted during the town's normal business hours.
 - 2. The town shall notify the customer in writing of any cross-connection or other unacceptable plumbing practice which has been identified during the initial inspection or periodic reinspection.
 - 3. The customer shall immediately correct any unacceptable plumbing practice on his premises.
 - 4. The customer shall, at his expense, properly install, test and maintain any backflow prevention device required by the town. Copies of all testing and maintenance records shall be provided to the town.

(Ord. 99-04-234 (part))

13.16.040 - Enforcement and penalties.

- A. This chapter shall be enforced in accordance with the provisions of the law.
- B. If the customer fails to comply with the terms of this chapter, the town shall, at its option:
 - 1. Terminate service without further notice;
 - 2. Properly install, test and maintain an appropriate backflow prevention device at the service connection, with any expenses associated with this enforcement being billed to the customer.
- C. Penalties for violations of this chapter shall be as provided in Chapter 1.20 of this code.

(Ord. 99-04-234 (part))